

FILLING OUT THE DAUPHIN COUNTY AGRICULTURAL LAND PRESERVATION PROGRAM APPLICATION

SECTION I - GENERAL INFORMATION

SECTION IA

- Fill in the name, address and phone for the applicant. This is the landowner. If the applicant does not wish to be contacted at work, this phone number may be omitted.
- Fill in the address of the farm and the municipality where the farm is located. If the farm does not have an address, state this.
- Fill in the directions from the nearest state route.
- Fill in the name, address and phone number of the person to be contacted for information. This is usually the landowner. If this is the same as the applicant, state this.

SECTION IB

- Fill in the acreage of the farm. The total of "crop", "pasture", and "other" will equal the total acreage of the farm. "Other" includes homestead, outbuildings, woodland and all land that is not crop or pasture.
- Fill in the acreage offered for easement. This is the acreage you wish to place under easement. If the whole farm is offered this will equal the acreage of the farm. If acreage is withheld, a legible sketch map of the farm showing the approximate location and dimensions of the exclusion must be submitted with the application as requested in SECTION II.
- Fill in the acres operated by the landowner. This is the acreage (crop or pasture) farmed by the landowner.
- Fill in the tax parcel number(s) for the land comprising the application. Tax parcel numbers are shown on your tax bill. Fill in the deed references for each tax parcel. Depending on when the deed was recorded, the deed reference is the book, volume and page, a book and page or an instrument number. This information is usually stamped on the deed. If the deed was recorded after 2005, the deed will likely have an instrument number located on the page attached to the back of the deed.

SECTION IC

- Fill in the municipality in which the land is enrolled in an Agricultural Security Area (ASA). Also, fill in the reference where the ASA is recorded. This is the book and page or instrument number where the ASA is recorded in the Recorder of Deeds Office. Land must be enrolled in an ASA to be eligible.

SECTION ID

- Answer yes or no the conservation plan question. A farm must have a conservation plan to be eligible.
- Fill in the date of the conservation plan. The date will be on the signature page of the conservation plan.
- List conservation practices you have implemented (For example, crop rotation, strippcropping, etc).
- Sign and date the application under the statement granting access to your conservation plan. This allows us to obtain a copy of your plan for review and for your application file.

SECTION IE

- List any mortgages, liens judgments, deed restrictions or mineral rights applicable to the farm. Dollar amounts need not be listed.

SECTION IF

- Provide a brief statement on why you wish to participate in this program.

SECTION II - FARM SKETCH AND SURVEY INFORMATION

- If the farm has been surveyed within the past five years, please provide as much of the information requested as possible.
- If you are not offering the entire farm for easement purchase, you must provide a sketch of the farm in the space provided showing the approximate location, dimensions and acreage of the area to be excluded.
- Sketch any other easements, rights-of-way, restrictions, buildings from other properties that cross the property lines or other relevant information.

SECTION III - SUBMITTING THE APPLICATION

- A \$25.00 application fee must be sent in with the application. The fee is not refundable.
- Sign and date the application. Each person whose name is on any of the deeds for land included on the application must sign and date the application.
- Submit the application to the Dauphin County Agricultural Land Preservation Board in care of the Conservation District at the address shown on the application.

Fill in all information to the best of your ability.

If additional space is needed for any item, please use a separate 8 1/2 by 11 sheet of paper.

Your municipality or the Conservation District may be able to provide some of the information you will need. The Conservation District can be contacted at 717-921-8100.

If you have any questions on filling out the application, please contact the County Program Administrator at 717-921-8100.

For consideration in any year, the application must be received by the third Tuesday in January. Application received after this will be considered the following year.